

LPYF District Board Meeting

MINUTES

10/2/08

8:30PM

ALPINE CITY BUILDING

MEETING CALLED BY	Matt Romney
NOTE TAKER	Matt Romney
ATTENDEES	Kelly Biegel Mike Livingston Melissa Willie Mark Magee Mike Moore Ken Cordner

Agenda topics

AGENDA TOPIC: ELECTIONS

DISCUSSION	An email will be sent asking for volunteers to serve on the District Board. All positions are open for election. Elections are to be conducted at the November Board meeting. Nominations accepted until Oct. 31.	
	Absentee ballots available upon request. Nominations will be updated on website	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Election notification email	Matt Romney	Oct 5

AGENDA TOPIC: EQUIPMENT RACKS

DISCUSSION	Ken presented several options for both helmet and shoulder pad racks. Cost for helmet racks is approx. \$200, each rack holding 60-80 helmets. Shoulder pad racks are quite a bit more expensive. More options are to be investigated.	
CONCLUSIONS	Vote to approve purchase of 10-12 helmet racks at a cost of approx. \$2500. Passed 6-0	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Mike will check with Randy at Parks Sports	Mike Moore	Oct 10
Ken and Mike to make final decision and purchase	Ken Cordner	Oct 20

AGENDA TOPIC: EQUIPMENT TRACKING SOFTWARE

DISCUSSION	Discussed the need to inventory and track our equipment.	
CONCLUSIONS	RedBeam software and scanner will be purchased. Vote passed 6-0	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Purchase software, scanner, and 2000 barcodes	Matt Romney	Oct 10

AGENDA TOPIC: COMPUTER

DISCUSSION	Discussed the need to keep records of all District activity, manage website, track inventory, financials, etc. Suggestion made to purchase backup drive as well.	
CONCLUSIONS	Vote 6-0 to approve purchase of computer and backup drive. Approx. cost of \$750.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Purchase computer and backup drive	Matt Romney	Oct 10

AGENDA TOPIC: STORAGE

DISCUSSION	Shed needed to store all equipment. New storage facility in north Highland to be used. Cost of approx. \$120/month.	
CONCLUSIONS	Vote 6-0 for approval.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Reserve shed beginning Nov. 1	Matt Romney	Oct 10

AGENDA TOPIC: EQUIPMENT HAND-IN

DISCUSSION	If playoffs end on 11/4, hand-in will be on 11/8 from 10-12:00pm and 11/22. After 11/22, there will be a \$50 return fee. After two weeks, deposit checks will be cashed. All returned pants and pads must be washed. Cleaning fee of \$25 for dirty pants. Discussed how to clean and disinfect helmets and other equipment	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Find out how to clean and disinfect equipment	Kelly Biegel	10/25
Send email and set date to go through and get rid of old equipment	Matt Romney	10/10

AGENDA TOPIC: INSURANCE

DISCUSSION	Need to acquire insurance to cover all District property. Value of property placed at \$150,000.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Obtain quote for insurance	Ken Cordner	10/30

AGENDA TOPIC:

DISCUSSION	Items to be discussed next meeting:
	Background Checks